

Team Glam Detroit Service Contract

Bride: _____

Phone: _____

Email: _____

Instagram: _____

Date of wedding: _____

Location where services are to be performed: _____

Bride must be ready by: _____

Bridal Party must be ready by: _____

Please fill out the number of people receiving hair and makeup below:

Makeup		Hair	
Bride:		Bride:	
Attendants:		Attendants:	
Flower girls:		Flower girls:	

Please read over our policies below.

Terms and Conditions

Deposit

A \$200.00 non-refundable deposit is required along with this signed service contract. Your date is not reserved until deposit has been made.

This deposit will be used towards your Hair and Make-up Trial. If you cancel your trial within 48-hours of the scheduled trial time, you will forfeit your deposit. If you do not receive a Hair or Make-up trial it will go towards your Hair and Make-up services on the day of the event. Bride is responsible for setting up her Trial, although a trial is not mandatory, it is recommended. Bridal trials are typically scheduled during the week because weekends are usually booked with other on-site events. If Team Glam Detroit must cancel services and the Trial has not been completed, the deposit will be returned.

Deposits can be paid via **Venmo** or **Zelle**.

- **Venmo:** There will be a **2% fee on deposits made on Venmo** (\$2.00 for every \$100).

- Venmo username: @teamglamdetroit
- **Zelle:** If your bank uses Zelle, you can search via phone number: (248) 462-4800

Final Payments

For parties of 6 people or more:

All day-of final payments must be collected before services begin and **must fulfill the total balance due of the entire party** (ex. Bridesmaids cannot pay their individual balances to individual stylists. The final payment must be one payment of the entire balance due).

If you wish to give gratuity to any of our stylists, we kindly ask you give it directly to the stylists (via cash or their personal Venmo accounts) and do not include it the final payment.

Final payments can be paid via **cash** or **check**:

- **Cash:** All cash payments must be collected and put into an envelope and given to the head stylist.
- **Check:** Please make your check payable to “Team Glam Detroit”

By initialing here _____, the Client/Bride that has a party of 6+ understands that final payment must be paid via cash or check only.

For parties of 5 people or less:

All day-of final payments must be collected before services begin and **must fulfill the total balance due of the entire party** (ex. Bridesmaids cannot pay their individual balances to individual stylists. The final payment must be one payment of the entire balance due).

If you wish to give gratuity to any of our stylists, we kindly ask you give it directly to the stylists (via cash or their personal Venmo accounts) and do not include it the final payment.

Final payments can be paid via **cash, check, or Venmo**:

- **Cash:** All cash payments must be collected and put into an envelope and given to the head stylist.
- **Venmo:** A one-time Venmo payment can be made for the entire balance due. Note, there will be a **2% fee on Venmo transactions** (\$2.00 for every \$100).
 - Venmo username: @teamglamdetroit
- **Check:** Please make your check payable to “Team Glam Detroit”

***Special Fees and Pricing

Traveling Fees & Out-of-Town Events

We require at least 6 services when traveling to you. A travel fee is charged based on where your on-site wedding or event services are being performed. The fee is \$60 per stylist. Outside of a 30-mile radius or 45-minute travel time, please contact us for a travel quote. The traveling fee covers the cost of gas, mileage, and packing/transportation of tools. If your wedding or event is out of town, we require sleeping accommodations for the night before if your start time is in the morning. For out-of-town events/weddings, final payment is due the night prior to the event.

Parking

In the event where Team Glam Stylists/Make-up Artists will need to pay for parking or valet accommodations, it will be added to your total invoice.

******HOLIDAY WEEKEND PRICING**

If your wedding/event takes place on a holiday weekend, each service price will increase by \$15. This increase is to respect our stylists' sacrifice to take time away from their loved ones on a holiday.

Holiday weekends are as follows and will be considered holiday pricing at \$15 per person.

- New Years Eve/Day
- Easter
- Mother's Day
- Memorial Day
- Fathers Day
- 4th of July
- Labor Day
- Halloween
- Thanksgiving
- Christmas

By signing here, Client/Bride _____ understands if their event falls on a holiday weekend, they are agreeing to pay an additional \$15 per service (per person).

Trials

Trials are performed during the week because weekends are usually booked with weddings. Bride/Client must come with clean blown out hair. Any use of any styling tools (Flat irons) prior to trial will affect the final outcome, and stylist will not be held accountable. Please come with photos of inspiration that have similar texture to your hair. Please be fully transparent in your likes, dislikes and concerns in your first trial. Now is your time to speak up on likes and dislikes. Our stylists and artist specialize in bridal styles and makeup and can adjust during your appointment. We promise we have thick skin and prefer direction and open communication. If

you are not satisfied, we have a team of over 20 artists and can pair you with another team member who may be a better fit.

If concerns are not addressed during trial, a second trial will result in a payment of 95.00.

Additional Disclosures

All formal styling services are done on DRY/CLEAN hair to achieve the best result. If a stylist needs to blow-dry a client's hair before a hair service, it will be an additional charge of \$25.00-\$40.00 based on thickness/length.

If you will be using clip-in hair extensions on your wedding day, they must be washed and dried prior to use at trial otherwise we cannot guarantee proper hold.

Liability

All make-up, tools and products used will be in the most sanitary state as possible in between use. If client has any allergies to products this must be disclosed in advance in order to make any special accommodations. Team Glam will not be held liable for any allergic reactions, illness, or injuries.

Add-On

All add-on services that are being performed are based on Stylist/Make-up Artist availability and discretion.

Photos/Social Media

By signing here, Bride/Client _____ gives Team Glam Detroit the authorization to publish any or all photographs from your wedding or event to be used for any publication, advertisement or social media posts for Team Glam Detroit.

CANCELLATIONS/CHANGES

IF IN THE EVENT THE CONTRACT NEEDS TO BE CANCELLED OR THE NUMBER OF SERVICES CHANGES, IT MUST BE DONE AT LEAST 90 DAYS PRIOR TO THE EVENT. IF CHANGES OR CANCELLATIONS ARE MADE WITHIN 89 DAYS PRIOR TO THE EVENT, THE BRIDE/CLIENT IS RESPONSIBLE TO PAY FOR THE ORIGINAL AGREED UPON SERVICES. BRIDE/CLIENT IS RESPONSIBLE TO PAY FOR 100 PERCENT OF ALL SERVICES AGREED UPON ON CONTRACT. Each stylist or artist that is assigned to the Bride/Client's event is blocking their schedule for that event, if it is cancelled or changed within 89 days prior to the event, the Bride/Client is responsible to pay for their time.

IF BRIDE/CLIENT DECREASES THE NUMBER OF SERVICES PRIOR TO 90 DAYS BRIDE/CLIENT WILL STILL BE RESPONSIBLE TO PAY FOR SERVICES AGREED UPON ON CONTRACT.

By signing here, Client/Bride _____ understands they must make cancellations or changes to their scheduled services prior to 90 days before the

event. If changes or cancellations are made within 90 days before the event, the Client/Bride is responsible to pay the original, agreed upon services. If the Client/Bride does not pay, Team Glam Detroit will charge the credit card in the attached Credit Card Authorization Form.

COVID-19 Scheduling Changes: If changes of bride/client booking need to be scheduled to another date due to covid restrictions we will do our best to accommodate the new date as long as we have it available. It's important for our brides to know that the same stylists and makeup artists may not be available on the rescheduled date for revised bookings. In this case a new trial can be purchased by bride/client and performed by their new TGD stylist + makeup artist.

Scheduling

All clients/bridal party must be present at the time services are scheduled to start. **Everyone must be present unless given permission in advance.**

We will not accommodate time slot selections by the clients/bridal party. We do not accommodate this due to a few reasons:

- The Bride's slot is prioritized to ensure her hair and makeup looks flawless for the longest period of time.
- Everyone's hair takes a different amount of time. Some hairstyles require a setting period. Often we will start hair, do makeup while it sets, then go back to hair.
- We prefer to keep chairs always filled, which sometimes requires making slot adjustments as we go.

By signing here, Client/Bride _____ understands all guests must be present at the start of service and time slots will be assigned by the TGD team.

Client Delays

If TGD artists/team arrive and clients/bridal party are not present or running late (more than 30 minutes), all clients may not be guaranteed service, but the total balance due will remain the same. Team members will not sacrifice their work and rush through a service due to tardiness on the client's part. We take pride in our work at Team Glam Detroit. If an emergency occurs, we will do our best to maneuver through the circumstances. We pride ourselves in scheduling more than enough time to give our clients a quality service.

By signing here, Client/Bride _____ understands it is their responsibility to be on-time in order for services to be fully completed, and if not, they are still responsible for full payment.

Team Glam Detroit has the ability to refuse service or void the contract at any point in time.

By signing below, I certify that I have read, understand and comply to agree with all terms and conditions of this contract that apply to doing business with Team Glam Detroit.

Client Name: _____

Signature: _____

Date: _____

CREDIT CARD AUTHORIZATION FORM

Please fill out all fields.

Card Type: Mastercard VISA Discover AMEX

Other: _____

Cardholder Name: _____

Card Number: _____

Expiration Date (mm/yy): _____ Security Code: _____

Billing Address: _____

City, State: _____ Zip Code: _____

I, _____, authorize Team Glam Detroit to charge my credit card above if I cancel/change contracted services within 90 days prior to my event and fail to comply to pay the original contracted amount. *Please refer to the Cancellation/Changes portion of the Contract for full detail.*

Client Signature: _____ Date: _____